

# Meeting Minutes

## 09 APR 03

### Attendees

Charlotte Madden GST 1312  
Fern Tanaka GST 506  
Mindy Signorino GST 506  
John Signorino BST 128  
Willis Madden CSP 127

### Opened with a Prayer

### Reports

- **Training**

- Upcoming Dates

- BS -
    - GS

- **APRIL 2003**

- April 4 - 6, Outdoor Level IV Campout, TRAINING IN PROCESS
    - April 4 - 6. Spring Break Enrichment, Camp Shantituck **Call Metro office**
    - **April 5, Outdoor Cooking, CANCELLED**
    - April 15, Outdoor Level I, II, III, Pre-Planning Session, **CLASS IS FULL**
    - April 25 - 27, Outdoor Level I, II, & II Camp out, **CLASS IS FULL**

- **May 2003**

- May 17, Brownie Age Level, Immanuel Baptist Church, 12:00 - 3:00
    - May 17, Junior Age Level, Immanuel Baptist Church, 9:00 - 12:00
    - May 17, Cadette/Senior Age Level, Immanuel Baptist Church, 12:00 - 3:00
    - Betty Tomes has offered to train anyone who is interested in becoming an Orientation instructor - Contact her.
    - Canoe training can only be done by one company in KY. Mindy Signorino has the info on the company, and as soon as we get it scanned, we'll be putting it on the website for information.
    - CS
    - 26 APR - BB Gun and Archery Training will be held during the Day Camp training - Contact
    - 10 MAY - There is a Training Development Conference to train Cub and Boy Scout trainers at Watkins Methodist Church in Louisville
    - JUN ?? - A Baloo and Webelos Outdoor event is in the process of being planned - District needs trainers

- Knox Training Team

- A request was made at previous meetings to have a list of the positions we'd need to fill to form this team. Below is what was developed at this meeting. Trainers on this team for their respective organizations are to be available to the HSC and LTD

### ORG POSITION Qty Training by

GS Orientation 3 HSC  
GS Leadership 3 HSC  
GS Age Level Specific - Daisy 1 HSC  
GS Age Level Specific - Brownie 1 HSC  
GS Age Level Specific - Junior 1 HSC

GS Outdoor Level 1 1 HSC  
GS CPR/First Aid Red Cross  
BS Basic/New Leader Essentials 1 LTD  
BS Job Specific 1 LTD  
CS Basic/New Leader Essentials 2 LTD  
CS Leader Specific 2 LTD  
CS Baloo/Webelo Outdoor 3 LTD

- **Logistics**

- Facilities

- Moves & Movement plan - 1467
    - Initiative under way to have USAREC Sponsor FKSC and sign for our 2 wings
    - B Wing - As the GS wing was priority, it is up to fire code, ready for occupancy pending completion of A wing, rooms and common areas still need work
    - A Wing - Still needs
      - Doors put on (16),
      - 2 hole electrical covers put on (25),
      - full cover faceplate for electrical outlets (15)
    - Common Areas
      - Light Switch covers (5)
      - ceiling tiles need to be replaced
      - heater filters replaced
      - Wall Paint - (10 gal) and brushes and stuff!
      - Clean (wax?) floors
      - Any furniture we can find for the A wing common area
    - Rooms -
      - Any Furniture you can get for your room(s)
      - Whatever you want to do with them
    - It was voted on that the whole scouting community (GS/BS) should come together on Friday 23 MAY 03 and make a concentrated effort between 0900 and 1200 to repair / clean our wings & common areas, get them up to occupancy code & have a cookout there. This day is a chance for us to finally fix the center, and get it up and running! Kids & military are off that day for the 4 day weekend, so if you're planning to leave, you can help and then go. If not, you can come out and work on your own room in the afternoon if you'd like. This is NOT an OFFICIAL GS Function, so please do not keep from coming because you can not obtain childcare.
    - Assumption of new bldgs/rooms (Bld by Golf Course)
    - Progress toward assumption
    - Possibility of losing buildings in Splinter Village -
    - Date from ROTC on when we stop?
  - Day Camp -
  - lunches are already coordinated for all attending the Arapaho District.
  - Need to coordinate use of the pool. Gammon or Anderson.
  - Need to coordinate a BUS and get a driver (preferably within the Scout parents) who can drive the kids on and off post to the pool, and possibly for pickup to take to camp in the morning, and drop-off after camp in the afternoon.
  - Needed Resources
    - Rooms in the FKS Center have no furniture.
    - Unit Donations
    - Unit Loans
    - Paint - status?
    - Vehicles - Still need to work this issue
    - Can we use these vehicles?
    - If not, would this be a possibility if the FKSC were under the umbrella of DCFA (see below on DCFA)?

- **Events**

- **DISCUSSED**

- Spring Recruitment week - With a Coordinated spring Recruiting week, all organizations can benefit.
  - It was brought up that if an in school recruitment was done it should be Scouting, not Boy Scout or Girl Scout, but that it should be staggered as far as start times. The request should be for the whole time period, and say "SCOUTING RECRUITMENT", not any one unit.
  - Members voted to have a consolidated Spring Recruitment Drive on Sun. 1 JUN 03, from 1300 - 1800 in front of the PX. Betty volunteered to coordinate with the PX. This would be coordinated with a paper blitz at all of the schools the week prior, mention in the paper for the 2 weeks prior, and info on the flashing sign, and the TV station (as well as any radio station we can get to carry it). Would need volunteers from each organization to man the booth, 1 BS/CS and 1 GS at all times.
- Planning for Spring Jamboree 04 - We still need a list of the activities that the GS would like to offer during the event next year, to see how we could accomplish this on post, and what resources would be needed (Training Area for camping, range, rappel tower, stables, etc). Need a POC on this event. The GS present stated that they would get this on the agenda to be discussed at the next GS SVC Unit meeting.
- Memorial and Veterans Day - We are asking ALL scouts who will be here on Memorial Day to come to the Main Post Flagpole in full Class A uniform (not unit T-shirts) to support the Post Memorial Day ceremony, and pay our respects. On the same day, we are also going to place flags. John Signorino is coordinating to have flags available for the Scouts to help the Post by placing flags on the graves at the Post Cemetery. This will happen either before or after the Post Ceremony. **Details on times for the Post Ceremony are after the notes.**
- Future Leaders Day 2003
  - School will start as originally planned, on 4 AUG 03. We will have to leave the date as the 16<sup>th</sup> of AUG though. This will slightly affect our fall recruitment efforts, but does give us more time to advertise, and paper the schools.
  - Need committee's for
    - Event coordination team - responsible for organizing, contacting and booking, Events
    - Several events from last year have already responded positively, saying that they will participate.
    - Specific events were brought up at the meeting as being desired events, but we need to get units to volunteer to host these events/booths:
      - Archery
      - BB Gun
      - Compass Course???
      - Lashings
      - Rope bridge
      - Flag Retirement Ceremony
    - ANYONE with an idea for a possible event that could be provided by an outside agency/business/organization can send us that idea!!!!!!!!!!
    - Food Booth Coordinator - responsible for organizing and deconflicting the food vendors
    - Scout unit coordinator - will need to work with the event coordinator to coordinate Scout unit events (rope bridges, first aid training booths, game booths, beltloop producing booths, patch producing booths, etc.)
    - Admin/Ops Coordinator - assisting in managing the operations of the event - placement of units, schedule of events, other admin stuff.
  - Patches - design would be the same triangular design as last year, but with a 2003, and all symbols would rotate one space counter clockwise.
- CALFEX - new procedures? Will it go?

- Scout day at the Waterpark - it was suggested that we do this again this year.
- **NOT DISCUSSED**
- Calendar Issues
  - GS / CS Bridging dates:
    - GS - 31 May, Gazebo - Main Post Parade Field
    - P127 - 12-13 May - Camp Carlson (Tentatively)
    - P128 - ?
    - P155 - ?
    - P204 - ?

## **Business**

- **Unfinished Business**
  - Still need to set up an appointment with Mr. Holley - 4-5597 to meet with his NCO that he will be assigning to work with us. We will attempt to get him to our next meeting.
- **New Business**
  - Next meeting - it was discussed and decided to keep the meetings at lunch on the Second Wednesday of the month, and at Galotta's, on Post off of Wilson Road, by the Anderson Pool & Golf course, and Wickham Guest house.
  - FKSC is now an official Private Organization, and we are in the process of getting USAREC to sign on as our official sponsor.
  - OPEN FKSC Positions
    - Assistant Chair
    - Secretary
    - Operations (Program Committee Head)
    - Public Affairs/Relations
  - **NOT DISCUSSED** - Eagle Scout, Bronze, Silver, & Gold award - we need someone to start working with the Garrison Commander to identify projects which the post needs assistance in completing.

Adjourned

Memorial Day Sequence

1130 - Pre-Ceremonial Concert

1145 - Entrance of the Official Party

(Honors Deferred)

National Anthem

Invocation

Remarks by Host

21-Gun Salute

Raising of the Colors

Battle Hymn of the Republic

Laying of the wreath

Taps

Benediction

Concluding Music

Departure of the Official Party

Inclement Weather Plan

0700 - PCSM/G3 SGM makes a weather call

1200 - 21-gun Salute

Raise the Colors

G3 will place the wreath

To find more information check our site at:

<http://www.knoxscouting.Mil-HQ.com>